

MEETING MINUTES REGARDING SELECTION OF **MASTER CRPs UNDER TRIPURA URBAN** **LIVELIHOOD MISSION (TULM)**

In reference to the letter of Mission Director, Tripura Urban Livelihood Mission (TULM) dated 12/08/2025 regarding conducting selection test for Master CRPs under TULM, a meeting under the chairmanship of Member Secretary SOFED with the following officers was held on 10/10/2025 at 4.00 pm in the chamber of under signed.

1. Sri. Badal Dey, Dy. Director, SOFED.
2. Sri. Subhankar Deb, Program Coordinator, SOFED.
3. Sri. Pratim Deb, State Mission Manager, TULM.
4. Sri. Debabrata Bhowmik, State Mission Manager, TULM.

The Member Secretary, SOFED welcoming all has initiated the discussion and after threadbare discussion following decision were taken.

1. As per the communication made by the MD, TULM, 31 (thirty one) nos. of applications received from the existing CRPs and out of that 15 (fifteen) nos. of candidates is to be selected for the post of Master CRPs
2. The selection would be made through written test of 85 (eighty five) marks followed by personal interview for 15 (fifteen) marks.
3. The module of question papers for 85 (eighty five) marks are as below.
 - I. SHG related questions: 20 nos. questions with one mark each
 - II. Book keeping related questions: 20 nos. questions with one mark each
 - III. SHG Finance related questions: 10 nos. questions with one mark each
 - IV. GK & CA questions: 15 nos. questions with one mark each
 - V. Reasoning questions: 05 nos. questions with one mark each
 - VI. Soft Skill questions: 10 nos. questions with one mark each
4. 2 {Two} sets of questions paper shall be prepared keeping same questions, the order of the questions shall be changed.
5. There shall be 4 (four) alternative options for each questions of MCQ where only one answer is correct.
6. There shall be negative mark i.e 0.25 per wrong answer.
7. The version of question papers will be in English
8. The duration of writing test shall be for 2 (Two) hours. The examination shall be held at SOFED Headquarter on 31/10/2025 from 12 o'clock to 2.00 pm. The candidates must



be reported at least by 11:30 am. No candidates shall be allowed to enter into the premises after 11:45 am

9. The cut-off marks to be qualified for the panel to be prepared is 30 (Thirty).
10. The personal Interview shall be held on 01/11/2025 from 11:00 am onwards for 15 (fifteen) marks.
11. The final merit shall be determined on the basis of marks obtained in written test and personal interview i.e sum of the above to process/examinations.
12. A responsible representative shall have to be deputed to SOFED on 31/10/2025 and 01/11/2025 to supervise written examination and to represent TRLM as an expert in the interview.
13. The question paper shall be prepared by both TULM and SOFED with the following
 - I. TULM: Sl. No: 1,2,6 and 7
 - II. SOFED: Sl.no: 2, 4, 5

The soft copy along with answer key to be submitted to the undersigned on or before 19/10/2025 positively.

14. The meeting ends with vote of thanks to the chair. The tentative budget to the aforesaid test shall be submitted by SOFED to TULM latest by 14/10/2025.



Subrata Das
Member secretary



Society for Entrepreneurship Development [SOFED]
(An ISO 9001:2015 & 10002:2018 Certified Organization)

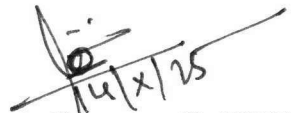
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SED/ESTT/TULM/M(CRP)/1-223/2025 / 4 652-56

Dated 14/10/2025

Copy forwarded to,

1. The Mission Director Tripura Urban Livelihood Mission.
- 2-5. All Concerned



Deputy Director (SoFED)